

**REGULAR MEETING  
OF THE GOVERNING BODY OF  
THE BOROUGH OF BLOOMINGDALE**

**October 17, 2023**

The Regular Meeting of the Governing Body of the Borough of Bloomingdale was held in the Council Chambers of the Municipal Building (101 Hamburg Tpke) on the above date. Mayor John D'Amato called the meeting to order at 7:00PM.

Mayor led the **Salute to the Flag**.

**Official Roll Call:** (taken by the Municipal Clerk)

*In Attendance:* Mayor John D'Amato  
Councilman Dominic Catalano  
Councilman John Graziano  
Councilwoman Dawn Hudson  
Councilwoman Evelyn Schubert  
Councilman Ray Yazdi

Municipal Clerk, Breeanna Smith  
Business Administrator, Michael Sondermeyer  
Borough Attorney, Dawn Sullivan, Esq.

Excused: Councilman Richard Dellaripa

**PUBLIC NOTICE STATEMENT**

**Mayor D'Amato stated:** *This Meeting is called pursuant to the provisions of the Open Public Meetings Law. Adequate notice of this meeting was advertised in the Herald News on January 9, 2023; copies were provided to the local news media and posted continuously in the Municipal Building. A copy of this notice is available to the public and is on file in the office of the Municipal Clerk.*

*Per State Fire Code, I am required to acknowledge that there are two emergency exits in this Council Chambers. The main entrance which you entered through and a secondary exit to the left of where I am seated. If there is an emergency, walk orderly to the exits, exit through the door, down the stairs and out the building. If there are any questions, please raise your hand now.*

**NON-AGENDA**

- 1. Adoption of Resolution No. 2023-10.25:** Amended Employee Handbook (MEL updates)
- 2. Adoption of Resolution No. 2023-10.26:** Change Order 1 & 2 [Orchard & Wallace Water/Sewer] MSP

**EARLY PUBLIC COMMENT**

Motion was made by HUDSON to open the meeting for public comment; seconded by YAZDI and carried on voice vote all voting AYE.

Linda Huntley – 86 Van Dam Ave, Bloomingdale

Made the following inquiries:

- Many expenses to move 'water department'(on Ballston Street) staff to the DPW offices (on Union Ave). What is the plan for Water Department building (Ballston Street)  
*Mayor responded it may be used for a museum.*

Linda Bennett-Tomasovic – 148 Vreeland Ave, Bloomingdale

Made the following inquiries:

- Sloan Park Festival – noted success of the June event and the early shut down of the September event due to weather. Publicly thanked the core committee for all their efforts

specifically Sally Basil (social media coordinator), Dawn Fuller (food vendor coordinator), Marisa French (vendor coordinator), Gail Lavelle (flyer distribution), John Graziano, Jasmin Azcona & Michael Sondermeyer.

- BBCO 2023 TOY DRIVE to run November 13 – December 2. First meeting October 23 at the senior center. Requested council support, space for storage & social media outreach support
- Borough Website – commended the new website design. Requested committee meetings & agenda be posted

Since there was no one else who wished to speak YAZDI made a motion to close the meeting for public comment, seconded by HUDSON carried on voice vote, all in favor voting AYE.

### **REPORTS (PROFESSIONALS, DEPT HEADS, COMMITTEES, LIAISONS, MAYOR):**

#### **Councilwoman Schubert (Senior Committee, Library Board, BBYC & Tri-Boro First Aid Liaison):**

- Library:
  - Patti Perugino retirement 12/31/2023
  - Saving at the Supermarket 10/18/2023 @ 6:30PM
  - Paint n' Sip 11/5/2023
  - Adult Crafts
  - Holiday Stroll 12/16/2023
  - Handbag Bingo 3/22/2024
  - Dueling Piano 5/18/2024
- Seniors:
  - Event and lunch calendars available on website
  - Members are happy with the maintenance of the facility
  - Members inquiry on the 'Senior Pavilion' to be erected
- BBYC:
  - Dine to Donate – Wendys 10/18
- Tri-Boro First Aid:
  - Provided the YTD call out stats [1,345]
- PTA Trunk or Treat event

#### **Councilwoman Dawn Hudson (BOH Liaison, Public Events Committee)**

- Public Events
  - Veterans Day 11/11
  - Holiday Stroll 12/16
  - Thank you to all who assisted with past events
- No DPW pick-up on 11/10, 23 & 24 [Boro Holidays]
- RAVE – emergency notifications
- Recycle Coach
- Ongoing hydrant flushing

#### **Councilman, John Graziano (EDC Chair)**

- EDC 'meet & greet' with Bloomingdale Businesses/ round table discussion on 10/23
- Holiday Stroll (12/16/2023) planning has begun, event will be 4PM-7PM
- Holiday Business Window Decorating contest

#### **Councilman, Dominic Catalano (Planning Board Liaison)**

- 10/18/2023 Public Hearing on the Meer Tract Area in need of redevelopment study

#### **Business Administrator, Michael Sondermeyer:**

- Provided the following updates:
  - *Hilltop Terrace milling and paving*
  - *Thank you to Lisa Bendel for her years of community service serving the Borough*

**Mayor, John D’Amato:**

- Paper shredding event 10/21/2023
- FD Boot Drive 10/21/2023
- Pedestrian struck on Main Street, Butler Electric installed additional streetlight with the help of BPD, traffic bureau
- Borough received CDBG grant \$60,000 for ADA ramps
- Borough received Open Space grant \$250,000 for the Bogue Pond Playground now has \$500,000 for the renovations of the playground

**CONSENT AGENDA**

*(Adoption of Resolutions No. 2023-10.12 – 2023-10.17)*

**Motion:** Dominic Catalano

**Second:** Dawn Hudson

**Discussion:** Mayor D’Amato thanked ‘JP’ Fortunato for his membership to the Fire Department. Councilman Graziano thanked Lisa Bendel for being instrumental player on the EDC and sent best wishes to her.

**Roll Call Vote:** CATALANO (YES), GRAZIANO (YES), HUDSON (YES), SCHUBERT (YES), YAZDI (YES)

**CONSENT AGENDA RESOLUTION:**

**RESOLUTION NO. 2023-10.12  
 OF THE GOVERNING BODY OF  
THE BOROUGH OF BLOOMINGDALE**

*Accepting, Approving and/or Adopting the Consent Agenda of the  
 October 17, 2023, Regular Meeting*

**WHEREAS**, the Borough Council of the Borough of Bloomingdale has determined that to increase efficiency, the Consent Agenda shall be adopted with one resolution, and

**NOW THEREFORE BE IT RESOLVED** that the following resolutions, placed on this agenda by consent, require no discussion and the same having been previously reviewed by each Governing Body member, be and are hereby adopted in their entirety by the Council of the Borough of Bloomingdale.

- A. Motion to approve minutes:**
  - May 16, 2023 – Regular Meeting
  - October 3, 2023 – Workshop Meeting
- B. Motion to approve Fire Department member:** Joseph Fortunato
- C. Motion to remove Fire Department Member:** Tony Snyder
- D. Motion to accept resignation:** EDC member (L. Bendel)
- E. Resolution No. 2023-10.13:** Appt EDC member (C. Morgan)
- F. Resolution No. 2023-10.14:** Appt BOH member (J. Reynolds)
- G. Resolution No. 2023-10.15:** Promotion of Asst to the CFO (L. Kelemen)
- H. Resolution No. 2023-10.16:** Accept Resignation PT Shelter Staff (S. Vargas)
- I. Resolution No. 2023-10.17:** Best Practice Inventory

*Record of Council Vote on Passage*

COUNCIL PERSON	AYE	NAY	Abstain	Absent	COUNCIL PERSON	AYE	NAY	Abstain	Absent
Catalano	X				Dellaripa				X
Graziano	X				Schubert	X			
Hudson	X				Yazdi	X			

**PENDING ITEMS**

- A. Adoption of Resolution No. 2023-10.18:** Award of Contract to Pierce (Fire Apparatuses) through National Cooperative  
**Motion:** Dawn Hudson  
**Second:** Dominic Catalano  
**Roll Call Vote:** GRAZIANO (YES), HUDSON (YES), SCHUBERT (YES), YAZDI (YES), CATALANO (YES)

**B. Chief Financial Officer**

*(The following items were moved with one motion after a brief explanation by the Mayor)*

- **Adoption of Resolution No. 2023-10.19:** Accept Resignation of CFO (R. Malcom)
- **Adoption of Resolution No. 2023-10.20:** Shared Service Agreement with Woodland Park (CFO services)
- **Adoption of Resolution No. 2023-10.21:** Appointment of CFO (H. Barkenbush)
- **Adoption of Resolution No. 2023-10.22:** Appointment of Supervisory Certifying Pension Agent (H. Barkenbush)

**Motion:** Ray Yazdi

**Second:** John Graziano

**Roll Call Vote:** HUDSON (YES), SCHUBERT (YES), YAZDI (YES), CATALANO (YES), GRAZIANO (YES)

**NEW BUSINESS**

**A. Adoption of Resolution No. 2023-10.23:** Payment of Municipal Obligations

**Motion:** Dominic Catalano

**Second:** John Graziano

**Roll Call Vote:** SCHUBERT (YES), YAZDI (YES), CATALANO (YES), GRAZIANO (YES), HUDSON (YES)

**B. Adoption of Resolution No. 2023-10.24:** Award of Contract for Orchard & Wallace Road Improvements to Reggio Construction

**Motion:** Dawn Hudson

**Second:** Dominic Catalano

**Roll Call Vote:** YAZDI (YES), CATALANO (YES), GRAZIANO (YES), HUDSON (YES), SCHUBERT (YES)

**C. Introduction of Ordinance No. 38-2023:** Ch 7 Traffic (Prohibited Parking)

A motion was made by HUDSON to introduce the Ordinance by title; second and final reading/public hearing will be on November 3, 2023 at 8 AM; the motion was seconded by YAZDI and carried on the following voice vote: all members present voting AYE, in favor; none were opposed.

The Municipal Clerk read by Title:

**AN ORDINANCE OF THE BOROUGH OF BLOOMINGDALE, IN THE COUNTY OF PASSAIC AND STATE OF NEW JERSEY, AMENDING CHAPTER 7 “TRAFFIC”, SECTION 7-11 “PARKING PROHIBITED AT ALL TIMES ON CERTAIN STREETS” OF THE CODE OF THE BOROUGH OF BLOOMINGDALE**

**NON-AGENDA**

**1. Adoption of Resolution No. 2023-10.25:** Amended Employee Handbook (MEL updates)

**Motion:** Dawn Hudson

**Second:** Ray Yazdi

**Roll Call Vote:** CATALANO (YES), GRAZIANO (YES), HUDSON (YES), SCHUBERT (YES), YAZDI (YES)

**2. Adoption of Resolution No. 2023-10.26:** Change Order 1 & 2 [Orchard & Wallace Water/Sewer] MSP

**Motion:** Dominic Catalano

**Second:** Ray Yazdi

**Roll Call Vote:** GRAZIANO (YES), HUDSON (YES), SCHUBERT (YES), YAZDI (YES), CATALANO (YES)

**LATE PUBLIC COMMENT:**

HUDSON opened the meeting to late public comment; seconded by CATALANO and carried on voice vote, all in favor voting AYE.

Frank Neuberger, Fire Chief

- Thanked the Mayor & Council for the support on the purchase of the fire apparatuses.
- Discussed intensity of ‘burn building’ training by the Fire Department members at Bergenfield

Since there was no one else who wished to speak HUDSON moved that it be closed; second by YAZDI and carried on voice vote all members voting (AYE), none were opposed.

**GOVERNING BODY SCHEDULE**

- A. November 3, 2023 8AM – Workshop Meeting
- B. November 21, 2023 7PM – Regular Meeting
- C. December 19, 2023 7PM – Regular Meeting

**ADJOURNMENT:**

Since there was no further business to be conducted, HUDSON moved to adjourn at 7:52PM; seconded by GRAZIANO and carried on voice vote with all Council Members voting AYE.

Breeanna Smith, RMC  
Municipal Clerk

**OCTOBER 17, 2023 RESOLUTIONS**

**RESOLUTION NO. 2023-10.13  
OF THE GOVERNING BODY OF  
THE BOROUGH OF BLOOMINGDALE**

*Appointments to the Economic Development Commission*

**BE IT RESOLVED** by the Governing Body of the Borough of Bloomingdale that they do provide, advice and consent to the Mayor’s appointment of the following member to the Economic Development Commission:

- 1. EDC, Member                      5 years unexpired      (12/31/23)      Casey Morgan

*Record of Council Vote on Passage*

COUNCIL PERSON	AYE	NAY	Abstain	Absent	COUNCIL PERSON	AYE	NAY	Abstain	Absent
Catalano	X				Dellaripa				X
Graziano	X				Schubert	X			
Hudson	X				Yazdi	X			

**RESOLUTION NO. 2023-10.14  
OF THE GOVERNING BODY OF  
THE BOROUGH OF BLOOMINGDALE**

*Appointments to the Board of Health*

**BE IT RESOLVED** by the Borough Council of the Borough of Bloomingdale, that they do provide, advice and consent to the appointment of the following members to the Board of Health:

- Board of Health      3 Years Unexpired (12/31/23)      Jason Reynolds

*Record of Council Vote on Passage*

COUNCIL PERSON	AYE	NAY	Abstain	Absent	COUNCIL PERSON	AYE	NAY	Abstain	Absent
Catalano	X				Dellaripa				X
Graziano	X				Schubert	X			

Hudson	X				Yazdi	X			
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**RESOLUTION NO. 2023-10.15  
OF THE GOVERNING BODY OF  
THE BOROUGH OF BLOOMINGDALE**

**A RESOLUTION OF THE BOROUGH OF BLOOMINGDALE, COUNTY OF PASSAIC AND STATE OF NEW JERSEY AUTHORIZING THE HIRE OF FULL TIME ASSISTANT TO THE CHIEF FINANCIAL OFFICER**

**WHEREAS**, there exists a need for full time help in the Finance Department to assist the Chief Financial Officer and Borough Treasurer; and

**WHEREAS**, Lucyanne Keleman has served the Borough as a part time tax office clerk since May 22, 2023;

**WHEREAS**, Business Administrator & Borough Treasurer recommend the hiring/promoting of Lucyanne Keleman to serve as full time Assistant to the CFO; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Governing Body of the Borough of Bloomingdale that Lucyanne Kelemen is hereby hired to serve as a Full Time Assistant to the Chief Financial Officer & Finance Department at salary of \$55,080.00, effective October 9, 2023, per the terms of the Borough Employee Handbook / Policies & Procedure Manual.

*Record of Council Vote on Passage*

COUNCIL PERSON	AYE	NAY	Abstain	Absent	COUNCIL PERSON	AYE	NAY	Abstain	Absent
Catalano	X				Dellaripa				X
Graziano	X				Schubert	X			
Hudson	X				Yazdi	X			

**RESOLUTION NO. 2023-10.16  
OF THE GOVERNING BODY OF  
THE BOROUGH OF BLOOMINGDALE**

**RESOLUTION FORMALLY ACCEPTING THE RESIGNATION OF  
SABRINA VARGAS (ANIMAL SHELTER STAFF)**

**WHEREAS** Sabrina Vargas vacated her position as part time shelter staff; and

**WHEREAS** a certified letter was sent to confirm Ms. Vargas’ resignation; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Governing Body of the Borough of Bloomingdale, in the County of Passaic, and State of New Jersey formally accepts notice of resignation from Sabrina Vargas effective on October 10, 2023, and extends her well wishes in her future endeavors.

*Record of Council Vote on Passage*

COUNCIL PERSON	AYE	NAY	Abstain	Absent	COUNCIL PERSON	AYE	NAY	Abstain	Absent
Catalano	X				Dellaripa				X
Graziano	X				Schubert	X			
Hudson	X				Yazdi	X			

**RESOLUTION NO. 2023-10.17  
OF THE GOVERNING BODY OF  
THE BOROUGH OF BLOOMINGDALE**

**2023 Municipal Best Practices Inventory**

**WHEREAS**, The Department of Community Affairs, Division of Local Government Services requires municipality to complete the Best Practice Inventory; and

**WHEREAS**, the Borough of Bloomingdale has complied with the request to complete the Best Practice Inventory Worksheet; and

**WHEREAS**, the Chief Administrative Officer (Michael Sondermeyer) and the Chief Financial Officer (Ruby Malcolm) of every municipality must both certify the inventory using the Online FAST platform; and

**WHEREAS** the Municipal Clerk must certify that the Inventory and the results will be discussed at a public meeting; and

**NOW, THEREFORE BE IT RESOLVED** that the Borough of Bloomingdale’s Best Practice Inventory Worksheet has been reviewed by the Governing Body at public meeting held on October 17, 2023; submitted to the Division by the required November 3, 2023 due date, and that the Business Administrator, Chief Financial Officer and Municipal Clerk are hereby authorized to prepare the necessary certifications.

*Record of Council Vote on Passage*

COUNCIL PERSON	AYE	NAY	Abstain	Absent	COUNCIL PERSON	AYE	NAY	Abstain	Absent
Catalano	X				Dellaripa				X
Graziano	X				Schubert	X			
Hudson	X				Yazdi	X			

**RESOLUTION NO. 2023-10.18  
OF THE GOVERNING BODY OF  
THE BOROUGH OF BLOOMINGDALE**

**AWARD OF CONTRACT TO PIERCE FOR THE PURCHASE OF TWO FIRE APPARATUSES THROUGH SOURCEWELL NATIONAL COOPERATIVE**

**WHEREAS**, the Borough of Bloomingdale is authorized pursuant to N.J.S.A. 52:34-6.2(b)(3) to use alternative procurement methods by entering into nationally recognized cooperative purchasing agreements, provided certain requirements are met; and;

**WHEREAS**, the Fire Chief, Frank Neuberger, has recommended the award of a contract to Pierce for the purchase two (2) Fire apparatuses (Enforcer Pumper & Enforcer Tandem Ladder) the quotes received, which were submitted in accordance with a proposal submitted by Pierce to Sourcewell national cooperative; and,

**WHEREAS**, Sourcewell and the contract award by the Sourcewell to Pierce meets the requirements of NJ State law for awarding contracts through national cooperatives, including the following:

- The contract #113021-OKC-1 for ‘Firefighting Apparatus and Fire Service Vehicles was awarded through a competitive bidding process that complies with the laws covering the issuing entity;
- Sourcewell is a contracting unit as defined by statute; and
- Sourcewell’s proposal was advertised as a national cooperative contract;

**WHEREAS**, Pierce has submitted required documentation with its proposal, including the following:

- New Jersey Business Registration certificate;

- Non-Collusion Affidavit and Stockholder Disclosure statement; and
- Proof of EEO compliance;

**WHEREAS**, as required by State statute, the Mayor and Council are satisfied, based on the information and representations presented to them, that the use of the Sourcewell contract shall result in cost savings after all factors have been considered; and,

**WHEREAS**, as recommended by New Jersey Division of Local Government Services Local Finance Notice 2012-10, the Borough has published a Notice of Intent to Award a Contract under a National Cooperative Purchasing Agreement establishing a comment period for the award of the contract to Pierce under the Sourcewell contract; and,

**WHEREAS**, the Chief Financial Officer has certified the available of funds, pending the completion of the estoppel period for Bond Ordinance No. 37-2023, which is annexed to this resolution; and

**NOW THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Bloomingdale, County of Passaic and State of New Jersey that the contract described herein is hereby approved for the purchase of two (2) Fire apparatuses (Enforcer Pumper & Enforcer Tandem Ladder) and is hereby awarded to Pierce, in an amount not to exceed \$2,400,000.00 in accordance with its proposal; and,

**BE IT FINALLY RESOLVED** that a copy of this resolution be provided to Pierce, the Fire Department, and the Finance Department for their guidance.

*Record of Council Vote on Passage*

COUNCIL PERSON	AYE	NAY	Abstain	Absent	COUNCIL PERSON	AYE	NAY	Abstain	Absent
Catalano	X				Dellaripa				X
Graziano	X				Schubert	X			
Hudson	X				Yazdi	X			

**RESOLUTION NO. 2023-10.19  
OF THE GOVERNING BODY OF  
THE BOROUGH OF BLOOMINGDALE**

**RESOLUTION FORMALLY ACCEPTING NOTIFICATION OF RESIGNATION  
FROM RUBY MALCOLM, CHIEF FINANCIAL OFFICER**

**WHEREAS** Ruby Malcolm has given formal notification of his intent to resign effective October 31, 2023; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Governing Body of the Borough of Bloomingdale, in the County of Passaic, and State of New Jersey formally accepts notice of resignation from Ruby Malcolm effective on October 31, 2023, and extends her well wishes in his future endeavors.

*Record of Council Vote on Passage*

COUNCIL PERSON	AYE	NAY	Abstain	Absent	COUNCIL PERSON	AYE	NAY	Abstain	Absent
Catalano	X				Dellaripa				X
Graziano	X				Schubert	X			
Hudson	X				Yazdi	X			

**RESOLUTION NO. 2023-10.20  
OF THE GOVERNING BODY OF  
THE BOROUGH OF BLOOMINGDALE**

**RESOLUTION APPROVING AND AUTHORIZING THE SHARED  
SERVICES AGREEMENT BETWEEN THE BOROUGH OF  
BLOOMINGDALE AND BOROUGH OF WOODLAND PARK**



**WHEREAS**, the Borough of Bloomingdale has a vacancy in the position of Chief Financial Officer as of November 1, 2023; and

**WHEREAS**, the Borough of Woodland Park is available to assist the Borough of Bloomingdale with the performance and provision of the requirements of the Chief Financial Officer position per statutes and guidelines; and

**WHEREAS**, in enacting the “Uniform Shared Services and Consolidation Act,” N.J.S.A. §40A:65-1 *et seq.*, the New Jersey Legislature has permitted municipalities to enter into agreements to provide or receive services to/from one another as a means to reduce municipal expenses; and

**WHEREAS**, accordingly, the Borough of Bloomingdale and the Borough of Woodland Park desire to enter into this Interlocal Shared Services Agreement (“Agreement”) through which the Borough of Woodland Park CFO shall serve as Chief Financial Officer for the Borough of Bloomingdale.

**WHEREAS**, said agreement shall be effective from November 1, 2023 and terminating on December 31, 2025; and

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Bloomingdale, in the County of Passaic, and State of New Jersey that the Mayor and Borough Clerk are hereby authorized to execute an Interlocal Shared Services Agreement with the Borough of Woodland Park for Chief Financial Officer services; and

**BE IT FURTHER RESOLVED** that the Interlocal Shared Services Agreement shall take effect upon the adoption of appropriate resolutions by all the parties thereto, and execution of agreements authorized thereunder as set forth in the agreement.

This Resolution shall take effect immediately.

*Record of Council Vote on Passage*

COUNCIL PERSON	AYE	NAY	Abstain	Absent	COUNCIL PERSON	AYE	NAY	Abstain	Absent
Catalano	X				Dellaripa				X
Graziano	X				Schubert	X			
Hudson	X				Yazdi	X			

**RESOLUTION 2023-10.21  
OF THE GOVERNING BODY  
OF THE BOROUGH OF BLOOMINGDALE**

**APPOINTING HEATHER BARKENBUSH TO SERVE  
AS CHIEF FINANCIAL OFFICER**

**WHEREAS**, the current Chief Financial Officer has submitted her resignation effective October 31, 2023; and

**WHEREAS**, due to the vacancy there is need to appoint a Chief Financial Officer (“CFO”) to fill the unexpired term; and

**WHEREAS**, the Governing Body of the Borough of Bloomingdale authorized a shared service agreement with the Borough of Woodland Park, via Resolution No. 2023-10.20, whereby the Woodland Park Chief Financial Officer would perform and provide the requirements of the Chief Financial Officer position per state statutes and guidelines to the Borough of Bloomingdale; and

**NOW THEREFORE, BE IT RESOLVED** by the Mayor and Borough Council of the Borough of Bloomingdale, in the County of Passaic and State of New Jersey, that:

- Per N.J.S.A. 40A:9-12.1 and N.J.S.A 40A:9-140.10 Heather Barkenbush is hereby appointed to serve as Chief Financial Officer for the unexpired term effective January 1, 2023 through December 31, 2025.

*Record of Council Vote on Passage*

COUNCIL PERSON	AYE	NAY	Abstain	Absent	COUNCIL PERSON	AYE	NAY	Abstain	Absent
Catalano	X				Dellaripa				X
Graziano	X				Schubert	X			
Hudson	X				Yazdi	X			

**RESOLUTION NO. 2023-10.22  
OF THE GOVERNING BODY OF  
THE BOROUGH OF BLOOMINGDALE**

**RESOLUTION DESIGNATING A SUPERVISOR OF THE CERTIFYING OFFICER  
FOR PENSION FUNDS**

**WHEREAS**, Chapter 52, P.L. 2011, N.J.S.A. 43:3C-15 establishes procedures and employer training requirements for the enrollment and/or transfer of employees into the State administered retirement systems; and

**WHEREAS**, there is a need to appoint a Supervisory Certifying Officer in order to perform the duties relating to matters concerning the New Jersey State administered Retirement Systems with respect to each of the employees of the Borough of Bloomingdale; and

**WHEREAS**, Heather Barkenbush has completed the State mandated training requirements and is able to perform the duties of such.

**NOW THEREFORE BE IT RESOLVED** by the Governing Body of the Borough of Bloomingdale in the County of Passaic, State of New Jersey, as follows:

That Heather Barkenbush is hereby designated as Supervisory Certifying Agent in the Borough of Bloomingdale for the Public Employees Retirement System and the Police and Fireman’s Retirement System of the State of New Jersey, to serve in that position for and during the remainder of the calendar year of 2023, effective November 1, 2023.

*Record of Council Vote on Passage*

COUNCIL PERSON	AYE	NAY	Abstain	Absent	COUNCIL PERSON	AYE	NAY	Abstain	Absent
Catalano	X				Dellaripa				X
Graziano	X				Schubert	X			
Hudson	X				Yazdi	X			

**RESOLUTION NO. 2023-10.23  
OF THE GOVERNING BODY OF  
THE BOROUGH OF BLOOMINGDALE**

*Authorizing Payment of Municipal Obligations*

**WHEREAS**, the Governing Body ("Governing Body") of the Borough of Bloomingdale ("Borough") finds and declares that certain municipal obligations have come due and are now payable; and

**WHEREAS**, the Governing Body further finds and declares that said obligations have

been itemized on the annexed schedules, which are hereby deemed part of this Resolution;

**NOW, THEREFORE, BE IT RESOLVED** that the Governing Body of the Borough of Bloomingdale does hereby authorize payment of said municipal obligations, in accordance with the recommendations of the Chief Financial Officer and the Borough Treasurer, from the following accounts and in the following amounts:

<u>BILLS LIST</u>		<u>PREPAID</u>	
<u>LIST</u>			
CURRENT	\$3,357,014.31	CURRENT	\$ 522,379.79
UTILITY	\$121,006.78	UTILITY	\$ 22,876.22
CAPITAL	\$331,290.65	OPEN SPACE	
CAPITAL UTILITY	\$38,748.89	TRUST ACCOUNT	
TRUST	\$10,364.00	RECYCLING	\$ 435.60
DOG TRUST	\$1,791.14	DOG TRUST	\$ 8,720.00
RECREATION	\$0.00	UNEMPLOYMENT	\$ 134.21
ROSE FUND	\$7,790.45	CAPITAL	\$ 925.00
RECYCLING	\$0.00	WATER CAPITAL	\$ 5,135.00
UNEMPLOYMENT	\$0.00	RECREATION	\$ 213.69
CAP ASSESSMENT	\$0.00	CAPITAL ASSESSMENT	
<b>TOTAL</b>	<b>\$3,868,006.22</b>	<b>TOTAL</b>	<b>\$560,819.51</b>

*Record of Council Vote on Passage*

COUNCILPERSON	AYE	NAY	Abstain	Absent	COUNCILPERSON	AYE	NAY	Abstain	Absent
Hudson	X				Schubert	X			
Catalano	X				Graziano	X			
Dellaripa				X	Yazdi	X			

*\*recusals are listed in the official minutes\**

**RESOLUTION NO. 2023-10.24  
OF THE GOVERNING BODY OF  
THE BOROUGH OF BLOOMINGDALE**

**RESOLUTION OF THE BOROUGH OF BLOOMINGDALE, COUNTY OF  
PASSAIC AND STATE OF NEW JERSEY AUTHORIZING THE AWARD OF  
A CONTRACT FOR THE ROAD IMPROVEMENTS TO ORCHARD STREET  
& WALLACE AVENUE PROJECT TO REGGIO**

**WHEREAS**, the Borough of Bloomingdale received sealed competitive bids on October 12, 2023 for performance of the Road Improvements to Orchard Street & Wallace Avenue project; and

**WHEREAS**, eight (8) sealed bids were received and opened on October 12, 2023, in accordance with the bid specifications:

- |   |               |
|---|---------------|
| 1) Reggio Construction Inc.                 | \$ 665,520.89 |
| 2) Mike Fitzpatrick Contractors, Inc.       | \$ 737,133.00 |
| 3) Riverview Paving                         | \$ 779,594.55 |
| 4) American Asphalt & Trucking, LLC         | \$ 782,659.40 |
| 5) AJM Contractors, Inc                     | \$ 788,977.00 |
| 6) Your Way Construction, Inc.              | \$ 799,900.88 |
| 7) DLS Contracting Inc.                     | \$ 825,808.00 |
| 8) Cifelli & Son General Construction, Inc. | \$ 846,400.00 |

; and

**WHEREAS**, said bids have been duly reviewed and analyzed by the Borough Engineer and the Borough Attorney; and

**WHEREAS**, the Local Public Contracts Law requires that competitive bidding contracts be awarded to the lowest, responsible, responsive bidder; and

**WHEREAS**, the bid received from Reggio Construction Inc. in the total amount of \$665,520.89 has been found to be acceptable and in compliance with the provisions of N.J.S.A. §40A:11-23.5 and the specifications as written; and

**WHEREAS**, the Chief Financial Officer and/or their designee has certified that sufficient funds are available for this contract.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Bloomingdale, in the County of Passaic, and State of New Jersey as follows:

1. The Borough Council hereby awards a contract to Reggio Construction Inc., 416 East Central Blvd, Palisades Park, New Jersey 07650 for the Road Improvements to Orchard Street & Wallace Avenue project in accordance with the bid specifications in the total amount of \$665,520.89.
2. The Mayor and Borough Clerk are hereby authorized and directed to execute a contract with Reggio Construction Inc. in accordance with its bid for the Road Improvements to Orchard Street & Wallace Avenue project.
3. The Borough’s Chief Financial Officer has certified the availability of funds for this contract.
4. This resolution and contract shall be available for public inspection in the office of the Borough Clerk.

*Record of Council Vote on Passage*

COUNCIL PERSON	AYE	NAY	Abstain	Absent	COUNCIL PERSON	AYE	NAY	Abstain	Absent
Catalano	X				Dellaripa				X
Graziano	X				Schubert	X			
Hudson	X				Yazdi	X			

**RESOLUTION NO. 2023-10.25  
OF THE GOVERNING BODY OF  
THE BOROUGH OF BLOOMINGDALE**

**RESOLUTION OF THE BOROUGH OF BLOOMINGDALE, COUNTY OF  
PASSAIC, STATE OF NEW JERSEY AUTHORIZING ADOPTION OF THE  
AMENDED PERSONNEL POLICIES AND PROCEDURES MANUAL**

**WHEREAS**, the Borough is a member of the Municipal Excess Liability Joint Insurance Fund (“MEL”); and

**WHEREAS**, the MEL periodically reviews its model Policy and Procedures Manual to ensure that they comply with the current state of the laws of New Jersey; and

**WHEREAS**, based upon the most recent review, the MEL has revised several sections of the Policies and Procedures Manual; and

**WHEREAS**, the Borough Council has reviewed the amended Policies and Procedures Manual with the Borough Attorney and determined that it is in the best interests of the Borough to adopt same with the revisions as recommended by the MEL.

**NOW THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Bloomingdale, in the County of Passaic, State of New Jersey as follows:

1. The amended Policies and Procedures Manual is hereby adopted as the Borough’s Policies and Procedures Manual;
2. The Borough Clerk shall distribute copies of the amended Policies and Procedures Manual to all employees, elected officials, and volunteers.
3. The Borough Clerk shall retain a copy of the Policies and Procedures Manual for review by any employee, elected official, or volunteer.

***Record of Council Vote on Passage***

COUNCIL PERSON	AYE	NAY	Abstain	Absent	COUNCIL PERSON	AYE	NAY	Abstain	Absent
Catalano	X				Dellaripa				X
Graziano	X				Schubert	X			
Hudson	X				Yazdi	X			

**RESOLUTION NO. 2023-10.26  
OF THE GOVERNING BODY OF  
THE BOROUGH OF BLOOMINGDALE**

**RESOLUTION OF THE BOROUGH OF BLOOMINGDALE, COUNTY OF PASSAIC AND STATE OF NEW JERSEY AUTHORIZING CHANGE ORDER #1 & #2 FOR THE CONTRACT FOR THE WATER & SEWER IMPROVEMENTS TO ORCHARD STREET & WALLACE AVENUE TO MSP CONSTRUCTION CORPORATION**

**WHEREAS**, the Borough of Bloomingdale and MSP Construction Corporation, have entered into a contract in the amount of **\$803,908.00** for the water and sewer improvements to Orchard Street and Wallace Avenue Project; and,

**WHEREAS**, it has been recommended by the Borough Engineer, Thomas A. Boorady of Darmofalski Engineering Associates, Inc., that certain changes to this contract are necessary & were unknown or unforeseen at the time of plan preparations. The additional work and material as noted below were unforeseen at the time of bidding. The work is within the project limits.

**Non-Contract Work Items** – (unforeseen work within project limits)

	Additional Cost
Change Order #1 (2 Inch Service Line)	\$ 5,000.00
Change Order #2 (additional quantities of unforeseen materials)	\$ 39,485.00
<b>Total Net Change Order:</b>	<b>\$ 848,393.00</b>
<b>Percentage Increase:</b>	<b>5.54%</b>

; and

**WHEREAS**, the original contract amount was **\$803,908.00**; the amended contract amount based upon Change Order #1 & #2 is \$848,393.00 which is 5.54% increase from the original contract amount; and,

**WHEREAS**, in accordance with N.J.A.C. 5:30-11.3, the change orders have not caused the originally awarded contract price to be exceeded by more than 20 percent; and,

**WHEREAS**, the Borough Engineer, Thomas A. Boorady of Darmofalski Engineering Associates, Inc., has reviewed the change order and recommended to the Governing Body that it modify its agreement with MSP Construction Corporation, subject to the certification of funds, as a result of the above-referenced changes of condition which have occurred on the project; and,

**WHEREAS**, Borough Chief Financial Officer or their designee has certified the funds in the annexed certification; and,

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body of the Borough of Bloomingdale, in the County of Passaic and State of New Jersey, that Change Order #1 & #2 are hereby approved in the contract between the Borough of Bloomingdale and MSP Construction Corporation as follows:

Original Contract	\$ 803,908.00
Change Order #1	\$ 5,000.00
Change Order #2	\$ 39,485.00
<b>New Contract Total:</b>	<b>\$ 848,393.00</b>

Increase 5.54%

This Resolution will take effect immediately upon approval and certification of funds.

*Record of Council Vote on Passage*

COUNCIL PERSON	AYE	NAY	Abstain	Absent	COUNCIL PERSON	AYE	NAY	Abstain	Absent
Catalano	X				Dellaripa				X
Graziano	X				Schubert	X			
Hudson	X				Yazdi	X			