

**Reorganization Meeting & Workshop Meeting
Municipal Building - Council Chambers
101 Hamburg Turnpike, Bloomingdale**

BOROUGH OF BLOOMINGDALE

County of Passaic, State of New Jersey

The following agenda comprises those documents submitted to the Governing Body for consideration and action at the January 2, 2024 Reorganization Meeting and Work Session of the Governing Body of the Borough of Bloomingdale. These actions items are subject to change and are provided hereto as a courtesy. Ordinances and resolutions that have been adopted by the Governing Body are posted on the Borough website as soon as practicable after the meeting at which action was taken. It is strongly recommended that one seeking a copy of that which was adopted by the Governing Body obtain that copy from the Municipal Clerk's Office. Each of the following records is subject to change and/or amendment by the Governing Body prior to adoption.

1. CALL TO ORDER BY MAYOR JOHN D'AMATO

Presiding Officer of the Governing Body

2. SALUTE TO THE AMERICAN FLAG

3. WELCOME & SWEARING IN CEREMONY

Administration of Oath of Office:

A. Dominic Catalano, Councilman (January 1, 2024- December 31, 2026)

B. Ray Yazdi, Councilman (January 1, 2024- December 31, 2026)

4. OFFICIAL ROLL CALL OF THE GOVERNING BODY

Mayor:	<i>John D'Amato</i>
Councilman:	<i>Dominic Catalano</i>
Councilman:	<i>Richard Dellaripa</i>
Councilman:	<i>John Graziano</i>
Councilwoman:	<i>Dawn Hudson</i>
Councilwoman:	<i>Evelyn Schubert</i>
Councilman:	<i>Ray Yazdi</i>
Municipal Clerk:	<i>Breeanna Smith</i>
Business Administrator:	<i>Michael Sondermeyer</i>
Borough Attorney:	<i>Dawn Sullivan, Esq.</i>

5. PUBLIC NOTICE STATEMENT

This Meeting is called pursuant to the provisions of the Open Public Meetings Law. Adequate notice of this meeting was advertised in the Herald News on December 20, 2023; copies were provided to the local news media and posted continuously in the Municipal Building. A copy of this notice is available to the public and is on file in the

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office of the Municipal Clerk.

Per State Fire Code, I am required to acknowledge that there are two emergency exits in this Council Chambers. The main entrance which you entered through and a secondary exit to the left of where I am seated. If there is an emergency, walk orderly to the exits, exit through the door, down the stairs and out the building. If there are any questions, please raise your hand now.

6. NON-AGENDA ITEMS

7. EARLY PUBLIC COMMENT (Reserved for Agenda Items)

8. MOTION FOR APPOINTMENT OF COUNCIL PRESIDENT

Nominee: _____

Motion: _____ **Second:** _____

9. APPOINTMENTS:

MAYORAL APPOINTMENTS *With Advice and Consent of Council*

A. Professional Services Positions:

Resolutions No. 2024-1.1 through No. 2024-1.6

<u>Office</u>	<u>Term</u>	<u>Nominee</u>
2024-1.1 Borough Attorney	1 year	Fred Semrau, Esq. (Dorsey & Semrau)
2024-1.2 Borough Auditor	1 year	Joseph Faccione (Samuel Klein)
2024-1.3 Bond Counsel	1 year	Everett M. Johnson & Linda L. Thompson (Wilentz)
2024-1.4 Municipal Risk Consultant	1 year	David Vozza (Vozza Agency)
2024-1.5 Municipal Prosecutor	1 year	David Stanziale
2024-1.6 Public Defender	1 year	David Amadio

Motion: _____ **Second:** _____ **Roll Call:** _____

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**B. Municipal Officers:
Resolutions No. 2024-1.7 through No. 2024-1.33**

<u>Office</u>	<u>Term</u>	<u>Nominee</u>
2024-1.7 Fire Inspectors	1 years	See reso
2024-1.8 PRBRSA Representative	5 years	Robert Voorman
2024-1.9 Municipal Humane Officer(s)	1 year	Sgt. Steven Smith & Chief Daniel Greenwood
2024-1.10 Clean Communities Co-Coordinator(s)	1 year	Kerri Niosi & Dawn Hudson
2024-1.11 Fire Prevention Official & Bureau Secretary	1 year	Mark Lime
2024-1.12 Joint Ins. Fund Commissioner	1 year	Michael Sondermeyer
Joint Ins. Fund Comm. Alternate	1 year	Aimee Greenspan
2024-1.13 Licensed Water System Operator & Wastewater Coll. Sys. Operator	1 year	Bill Doty & Terryann Williams
2024-1.14 Passaic County Brownfield Comm.	1 year	Michael Sondermeyer
2024-1.15 Certified Public Works Manager & DPW Superintendent	1 year	Frank Neuberger
2024-1.16 Public Agency Compliance Officer	1 year	Michael Sondermeyer
2024-1.17 Supervisory Pension Officer	1 year	Heather Barkenbush
& Pension Certification Officer	1 year	Jasmin Azcona
2024-1.18 Recycling Coordinator & Alternate	1 year	Kerri Niosi & Frank Neuberger
2024-1.19 Construction/Zoning Official	-	Leonard Perre
2024-1.20 Safety Coordinator	1 year	Michael Sondermeyer
2024-1.21 Special Police Officers	1 year	Mark Gildersleeve
	1 year	Paul Pampinella
	1 year	Ray Muller
2024-1.22 Stormwater Management Coordinator	1 year	Michael Sondermeyer
Stormwater Management, Alt Coord	1 year	Frank Neuberger
2024-1.23 SWAC Representative	1 year	Frank Neuberger
SWAC Representative (Alt.)	1 year	William Morris
2024-1.24 Tax Search Officer	1 year	Barbara Adubato
2024-1.25 LOSAP Plan Administrator	1 year	Jasmin Azcona
2024-1.26 Assessment Search Officer	1 year	Breeanna Smith
2024-1.27 Passaic County Senior Advisory Representative	1 year	Pat Yannaci
2024-1.28 Deputy Court Administrator	-	Terri A. Malone

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2024-1.29 CCO Inspector	1 year	Mark Lime
2024-1.30 Property Maintenance/ Asst Zoning Official	1 year	Mark Redfield
2024-1.31 Registrar	3 years	Breeanna Smith
2024-1.32 Deputy Registrar	1 year	Jasmin Azcona
2024-1.33 Recreation Director	-	Erin Alvarez

Motion: _____ **Second:** _____ **Roll Call:**

C. Municipal Boards & Commissions:

Resolutions No. 2024-1.34 through No. 2024-1.37

(Direct Mayoral Appointments)

<u>Office</u>	<u>Term</u>	<u>Nominee</u>
2024-1.34 Environmental Commission	3 years	Jennifer Altfield, Chairperson
	3 years	Patrick Cecala
	2 years	Karin LaGreca, Alt. I
2024-1.35 Economic Development	5 years	Elisa Kolenut
	5 years	Michelle Reynolds
	5 years	Casey Morgan
	Alt. II 2 years unexp.	Matt Redfield
2024-1.36 Library Board		
Library Bd. Mayor’s Rep	1 year	Patrick Thornton
Library Bd. Superintendent’s Rep	1 year	Debbie Sondermeyer
2024-1.37 Planning Board		
Planning Board (Class II)	3 years	Mark Crum
Planning Board (Class III)	1 year	Dominic Catalano
Planning Board (Class IV)	4 years	Pete Croop
Planning Board (Alt I)	2 years	Margaret Covert
Planning Board (Alt IV)	2 years	Brian Guinan

Motion: _____ **Second:** _____ **Roll Call**

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D. Municipal Boards & Commissions:

Resolutions No. 2024-1.38 through 2024-1.44
(With Council Confirmation)

<u>Office</u>	<u>Term</u>	<u>Nominee</u>
2024-1.38 Board of Health Members	3 years	Jason Reynolds Jennifer Ellis Mary Catalano
2024-1.39 Local Emer. Plan Council	1 year	See Reso
2024-1.40 Municipal Drug Alliance	1 year	See Reso
2024-1.41 ROSE Trust Fund Adv. Bd	3 years	William Joel
2024-1.42 CERT Team	1 year	See Reso
2024-1.43 Search & Rescue Members	1 year	See Reso
2024-1.44 Senior Advisory Comm	3 years	Jessica Mirabella
	3 years	Richard Gerbisz

E. Resolution No. 2024-1.45: Governing Body Committees/Citizen Committees

2024 STANDING COMMITTEES

<u>Committee</u>	<u>Chair</u>	<u>Member(s)</u>
FY2024 Budget Committee	John Graziano	Ray Yazdi, Richard Dellaripa
Governmental Operations	Ray Yazdi	D. Catalano, D. Hudson
Public Safety & Health	John D’Amato	Dawn Hudson, Ray Yazdi
Ordinance Review Committee		M. Sondermeyer, Pete Croop Brian Guinan, Bill Steenstra R. Dellaripa, J. Graziano J. D’Amato
Shared Services Committee	Ray Yazdi	John D’Amato, Rich Dellaripa
Flood Committee	Rich Dellaripa	Bernie Vroom
Grants Committee	Mike Sondermeyer	Richard Dellaripa
Public Outreach Committee	Dawn Hudson	John Graziano Richard Dellaripa
Public Events Committee	Dawn Hudson	Evelyn Schubert, John D’Amato

Motion: _____ **Second:** _____ Roll Call:

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F. Resolution No. 2024-1.46: Appointment of Governing Body Liaisons

<u>Organization</u>	<u>Liaison</u>
1. Bloomingtondale Board of Education	Ray Yazdi
2. Bloomingtondale Board of Health	Dawn Hudson
3. Bloomingtondale Volunteer Fire Co., Inc.	John D'Amato
4. Bloomingtondale/Butler Youth Club	Evelyn Schubert
5. Environmental Commission	Dominic Catalano
6. Library Board of Trustees	Evelyn Schubert
7. Local Emergency Planning Council	John D'Amato
8. Municipal Drug Alliance	John Graziano
9. ROSE Trust Fund Advisory Board	Richard Dellaripa
10. Senior Citizens Advisory Committee	Evelyn Schubert
11. Tri-Boro Chamber of Commerce	Breeanna Smith
12. Tri-Boro Little League	John Graziano
13. Economic Development Committee	John Graziano
14. Passaic County Film Commission	John D'Amato
15. Flood Committee Liaison	Richard Dellaripa
16. Passaic Co. River Flood Basin Task Force	John Graziano
17. Recreation	Dominic Catalano
18. Bloomingtondale/Butler United Soccer Club	Ray Yazdi
19. Tri-Boro First Aid Squad	Evelyn Schubert

Motion: _____ **Second:** _____ Roll Call

10. Resolution No. 2024-1.47: Consent Agenda

Adoption of Consent Agenda Resolutions No. 2024-1.47 through 2024-1.79

- **Motion Authorizing Clerk to publish 2024 Annual Notice**
- **Motion Authorizing the Police Department to apply for various grant opportunities in 2024 (including but not limited to):**
 - Drive Sober Get Pulled Over
 - Pedestrian Safety
 - Bulletproof VestPartnership (BVP)

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- Alcohol Education, Rehabilitation, Enforcement
 - Body Armor / Body Worn Camera
 - State Body Armor Replacement Fund
- **Authorization for Road Closures for the following events:**
 - Tri-Boro Little League Parade – April 20th
 - Memorial Day Parade- May 27th
 - Candlelight Memorial Walk – Sept 11th
 - Bob Koch 5k / B'dale Celebration Day – Sept 28th
- **No. 2024-1.48:** Accept Resignation of Ron Thomas (dispatcher)
- **No. 2024-1.49:** Resolution to Appoint an Alternate Verifying Official For Legalized Games Of Chance Applicants & Permits
- **No. 2024-1.50:** Authorizing Borough Vehicles to Designated Municipal Employees
- **No. 2024-1.51:** Fire Chief & Assistant Chief Vehicle Policy
- **No. 2024-1.52:** Designating the Legal Newspaper for Publication
- **No. 2024-1.53:** Establishing Interest Rate to be charged on unpaid taxes & improvement assessments
- **No. 2024-1.54:** Authorizing Certain Statutory Payments of Claims & other claims regular in nature
- **No. 2024-1.55:** Authorizing CFO to Maintain Various Change Funds
- **No. 2024-1.56:** Release of Executive Session Minutes
- **No. 2024-1.57:** Authorizing Temporary delay in posting of penalties on certain utility accounts
- **No. 2024-1.58:** Designating Official Depositories
- **No. 2024-1.59:** Authorizing CFO to Maintain Petty Cash Fund
- **No. 2024-1.60:** Authorizing Service Charges on Returned Negotiable Instruments
- **No. 2024-1.61:** Authorizing participation in Cooperative Purchasing Systems
- **No. 2024-1.62:** Authorizing Municipal Tax Lien Sale
- **No. 2024-1.63:** Authorizing Cancellation of Certain Tax Refunds and/or Delinquencies
- **No. 2024-1.64:** Increasing the Bid Threshold to \$44,000
- **No. 2024-1.65:** Affirming Employee Handbook & Policies and Procedures Manual
- **No. 2024-1.66:** Establishing Policy for the Tax Assessor to Notify CFO of Tax Appeals
- **No. 2024-1.67:** 2024 Fire Department Officers
- **No. 2024-1.68:** Resolution Authorizing Flexible Benefits

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- **No. 2024-1.69:** Resolution Authorizing Third Party Payroll Disbursements
- **No. 2024-1.70:** Authorizing Continued Suspension Of All Utility Fees For 117 Knolls Road
- **No. 2024-1.71:** Mileage Reimbursement Policy
- **No. 2024-1.72:** Cash Management Plan
- **No. 2024-1.73:** Establishing 2024 Borough Council By-Laws
- **No. 2024-1.74:** Civil Rights Policy
- **No. 2024-1.75:** Agreement with Verizon Wireless for use of poles in the Borough of Bloomingdale
- **No. 2024-1.76:** Mileage Allowance (Property Maintenance Official)
- **No. 2024-1.77:** Authorizing Consumption Credits for Swimming Pools
- **No. 2024-1.78:** Signatures on Borough Accounts
- **No. 2024-1.79:** Authorizing CFO & Treasurer to certify availability of funds per N.J.C.A. 5:30-5

Motion:_____ **Second:**_____ Roll Call

11. SPECIAL BUSINESS

- A.** Adoption of **Resolution No. 2024-1.80:** Authorizing Agreement with Phoenix Advisors (Bond Sale 2024)
- B.** Adoption of **Resolution No. 2024-1.81:** Authorizing Contract with DMC
- C.** Adoption of **Resolution No. 2024-1.82:** Authorizing a Public Health Shared Services Agreement with the City of Paterson for tuberculosis control services
- D.** Adoption of **Resolution No. 2024-1.83:** Authorizing Agreement with Phoenix Advisors
- E.** Adoption of **Resolution No. 2024-1.84:** Authorizing Contract with Anderson & Denzler
- F.** Adoption of **Resolution No. 2024-1.85:** Authorizing Service Agreement with Archive Social (Social Media Archiving Services)
- G.** Adoption of **Resolution No. 2024-1.86:** Authorizing Service Agreement with LawSoft Inc. (IT Support Services)
- H.** Adoption of **Resolution No. 2024-1.87:** Authorizing Contract with CGP&H
- I.** Adoption of **Resolution No. 2024-1.88:** Authorizing Contract with Gaeta
- J.** Adoption of **Resolution No. 2024-1.89:** Authorizing Contract with General Code
- K.** Adoption of **Resolution No. 2024-1.90:** Authorizing Professional Service Agreement (Kyle & McManus) for Planning Services

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- L. Adoption of Resolution No. 2024-1.91:** Authorizing Agreement with Lake Management Sciences (Oakwood Pond / Bogue Pond)
- M. Adoption of Resolution No. 2024-1.92:** Authorize agreement with Space Farms & Zoo to Remove Deer Carcasses
- N. Adoption of Resolution No. 2024-1.93:** Shared Service Agreement (Pompton Lakes Agreement – BOE Rock Salt)

Motion: _____ **Second:** _____ Roll Call

12. NEW BUSINESS

- A. Adoption of Resolution No. 2024-1.94:** Authorizing the Temporary 2024 Budget
- B. Adoption of Resolution No. 2024-1.95:** Authorizing Minimum Wage for Shelter Staff
- C. Adoption of Resolution No. 2024-1.96:** Authorizing a Salary Adjustment for Business Administrator (M. Sondermeyer)
- D. Adoption of Resolution No. 2024-1.97:** Authorizing a Salary Adjustment for Police Chief Secretary (S. Caparotta)
- E. Adoption of Resolution No. 2024-1.98:** Authorizing a Salary Adjustment for Senior Center Coordinator (P. Yannaci)
- F. Adoption of Resolution No. 2024-1.99:** 2% Raise for Department Heads & Non-Union Employees
- G. Introduction of Ordinance No. 1-2024:** Towing Rates
- H. Introduction of Ordinance No. 2-2024:** Amend Ch. 92 (Zoning) AH 3-Bedroom

13. LATE PUBLIC COMMENT

14. GOVERNING BODY SCHEDULE

- A.** Regular Meeting – January 16, 2024 7PM
- B.** Workshop Meeting – February 6, 2024 7PM
- C.** Regular Meeting – February 20, 2024 7PM

15. EXECUTIVE SESSION (if in order to do so)

16. ADJOURNMENT

**ADMINISTRATION OF THE OATH OF OFFICE
TO ATTENDING APPOINTEES**