**Bloomingdale Economic Development Commission (EDC) Meeting Minutes**

**Meeting Date:** 2/23/2017

**Time:** 7:00pm

**Location:** Council Chambers

**Present:**

* John Graziano
* Jenn Ellis
* Nadia Hussain
* Matt Zaccone
* Suzanne Osborne
* Elisa Kolenut

**Absent with Notice:**

* Travis Sullivan

**Absent without Notice:**

**Meeting Discussion:**

* Approved January meeting minutes.
* Discussed volunteers for 100th anniversary planning. Volunteers will reach out to Councilmember D’Amato.
* Discussed welcome packet. As advertisements come in, John Graziano will forward to Terry Sauer to add to the welcome packet. Discussed businesses that the EDC has reached out to and identified businesses that the EDC still needs to contact. EDC members will continue to solicit these businesses.
* Discussed volunteers amongst the EDC to deliver welcome packets. There are several in the queue. John Graziano to follow up with the Mayor to schedule dates to deliver these packets.
* Reviewed the EDC Facebook page. There has already been activity on the page despite the fact it has not officially launched. The EDC will target a full launch in April.
* Redrafted the letter to leave with businesses regarding our welcome packet and information on the Facebook page. John Graziano to distribute to the EDC.
* Discussed drafting the mockup of small town for the Planning Board sub-committee. John Graziano to start a first draft and distribute to the EDC.
* The estate card property tax savings program was discussed.

**Action Items for Next Meeting:**

* John Graziano to follow up with the Mayor to schedule dates to deliver new welcome packets.
* John Graziano to distribute the redrafted welcome packet/Facebook page letter to the EDC members.
* EDC members to continue to solicit participation in free advertising in the welcome packet.
* John Graziano to start a first draft of the mockup of a small town guidelines.